**Tree Planting Template to Request Donations**

**Instructions:** Use this template as a resource when you are reaching out to businesses and requesting donations for your Tree Planting campaign. This can be used as an email, written letter, or script if you are talking in person.

Greetings , **(name of nursery/business manager)**

My name is **(your name)***,* I’m in **(grade level)** at **(school name),** and a member of our school’s **(team name, classroom, club or group)**. We have entered the Grades of Green “LAUNCH Campaign”, and our project is a Tree Planting Campaign! We are reaching out to ask if **(nursery/business name)** would be willing to team up with us for this project! This project in particular aims to offset issues associated with climate change such as deforestation and urban sprawl. In order to successfully carry out our Campaign, we would like to ask if your team would be open to donating resources to our group such as trees, seeds for trees, and/or soil. Our club admires ‘s **(nursery/business name)** ability to provide more awesome gardening resource options to **(city/town of your group).**

Let me know if this is something  **(nursery/business name)** would want to be a part of, and if you have any more questions about our project!

Best,

  **(Your name)**

  **(Contact information)**