

## How to Build Your Resume

Now that you have created your first resume using our [“How to Write a Resume”](#) document, it is important to continue to think of ways to improve it. Here are some things to consider:

1. What types of jobs have you had?
  - a. Ex: babysitting, part-time work, filling in for your parents, etc.
2. What type of clubs have you been a part of?
  - a. Ex: Grades of Green, Eco Club, etc.
3. Have you held any leadership roles in clubs or sports?
  - a. Ex: Club secretary, JV soccer captain, etc.
4. What types of volunteer services have you done?
  - a. Ex: volunteered at your church, the aquarium, etc.

It's important to keep in mind that the best resumes are well rounded! If you don't already have experience with the examples listed above, consider joining clubs, volunteering, getting involved in community outreach, etc.